



Nature Care College

A.B.N. 77 105 282 264

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INTERNATIONAL STUDENT ENROLMENT FORM

ENROLMENT INSTRUCTIONS:

Please fill out all the requested information below, being sure to fill in the correct course codes from your timetable. Remember, if you are re-enrolling in year-long subjects you should remain in the same stream throughout the year. Please make sure before signing this document that you agree with all college policies, regulations, terms and conditions.

PERSONAL DETAILS:

Family Name:		Given Name/s:	
Date of Birth:		Sex: Female <input type="checkbox"/> Male <input type="checkbox"/>	
Address:			
Telephone: Mobile:		Daytime:	Evening:
Email:		Do you have any special needs? <input type="checkbox"/> Yes* <input type="checkbox"/> No If Yes please specify _____ <small>*A Course Advisor will contact you to arrange a confidential interview</small>	
Have you studied at Nature Care College before? Yes/No		Country of Origin:	

COURSE TO BE UNDERTAKEN:

- | | |
|---|---|
| <input type="checkbox"/> Bachelor of Naturopathy | <input type="checkbox"/> Diploma of Remedial Massage |
| <input type="checkbox"/> Bachelor of Homoeopathy | <input type="checkbox"/> Certificate IV in Massage Therapy Practice |
| <input type="checkbox"/> Bachelor of Western Herbal Medicine | <input type="checkbox"/> Diploma of Shiatsu and Oriental Therapies |
| <input type="checkbox"/> Advanced Diploma of Nutritional Medicine | |

Please fill out the following details of the course that you are enrolling into:

Subject Code(s)	Subject Name(s)
1 _____	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____
6 _____	_____
7 _____	_____
8 _____	_____

I have read, understood and agree to abide by the enrolment conditions as set out overleaf.

Signed _____ Date _____

FEES:	Payment Made by:
Course Fee: _____	Cheque <input type="checkbox"/> Credit <input type="checkbox"/>
Admin Fee: _____	Cash <input type="checkbox"/> Money Order <input type="checkbox"/>
Amount Paid: _____	EFTPOS <input type="checkbox"/> Money Transfer* <input type="checkbox"/>
Balance: _____	

*Please notify the International Course Advisor Prior to transferring money into the International Student Trust Account. Any bank charges to be paid by the student.

PLEASE SEE OVERLEAF FOR ENROLMENT CONDITIONS

INTERNATIONAL STUDENT ENROLMENT TERMS AND CONDITIONS

Please read the International Student Handbook and the following information carefully before making your application:

CODE OF PRACTICE

This sets out the guidelines for the ethical conduct of registered providers of courses to International Students. Nature Care College as a registered provider of courses for International Students and is committed to meeting educational standards outlined in the National Code of Practice issued by the Australian Government.

CHANGES AFFECTING VISA STATUS

Nature Care College is required by law to notify the Department of Immigration & Citizenship (DIAC) whenever a student:

- fails to commence the nominated course as expected
- has their enrolment cancelled for failure to meet course requirements, or any other reason
- ceases to occupy the place for which the course enrolment was confirmed, either through completion of, or withdrawal from the course

• changes course and/or provider during their period of stay in Australia
If you have changed your course and/or provider, you may need to contact AHM about maintaining Overseas Student Health Cover. You should contact DIAC, prior to making a decision, with any queries that you have regarding a change of visa status. You are required to notify Nature Care College if you are applying to DIAC to change your visa status.

COLLEGE FEES AND REFUND OF MONIES PAID

- The College reserves the right to cancel a course, or refuse any enrolment as permitted by law.
- The college reserves the right to adjust fees on an annual basis, vary course requirements or class schedules at any time as deemed necessary. REFUNDS may be granted if any of the following occur:

College default:

A refund of all "Course Money" will be given within two weeks if the college defaults:

- the course offered does not begin on the agreed starting time
 - the College ceases to provide the course during its term
 - the College defaults and the student has not withdrawn before the default date
 - the course is not provided in full to the student
- The provider must give the student a statement that explains how the amount has been worked out

Student Default:

Students are entitled to a refund of "Course Money" within 4 weeks, if a written claim has been received, stating why they are withdrawing. The refund will be less the International administration fee and fees paid for the current term of enrolment for the following:

- the course offered by Nature Care College started on the agreed starting date but the student did not start the course on that date
- the student withdrew from the course after the agreed starting date
- the student is not granted a Student Visa

If the student withdrew prior to the commencement of a given term, they will be refunded for all "Course Money" paid in advance, less a \$50.00 administration fee.

Please choose your course/s carefully. Unfortunately, we cannot accept responsibility for changes in your personal/professional circumstances which may occur after the commencement of term. All "Course Money" paid to the College, will be safeguarded in a trust account, if Nature Care College defaults, students are protected according to the ESOS Act and our OSTAS assurance policy. Students are advised they have the right to pursue refunds under Australian Consumer law. An *annual* administration fee is payable before the commencement of Term 1.

COURSE ATTENDANCE

International students are required to undertake a fulltime program and attend no less than 80 per cent of classes for each subject within a given term, a minimum of 90 per cent for bodywork subjects and 100 per cent for Clinic hours. If classes are not attended a medical certificate will be required. Please be aware that your visa requirements necessitate a minimum of 20 hours class contact per week.

DEFERMENTS

Requests for the deferment of studies are required in writing. Deferments may be granted by the college for up to 1 year providing advice is given in writing at least 2 weeks prior to the commencement of a given term.

Deferments will only be granted between terms for all subjects or subject components successfully completed in the previous term. NCC must notify DIAC of your decision to defer your studies in Australia. DIAC will defer the student visa up to 6 months. Over six months your visa will be cancelled, therefore you will need to reapply for another student visa prior to recommencing your studies.

Please note that the final decision about your eligibility for a second student visa will be made by DIAC and will be based on your reasons for deferring your studies. Therefore, we strongly advise you contact DIAC to ensure that you will be able to resume your student visa status, prior to making your final decision to defer.

Please note that Nature Care College is required to notify DIAC of your deferment and you may therefore forfeit your current student visa.

There is no monetary action on deferrals, however, please note that courses may be subject to change and you are required to check with College administration, at the beginning of the year in which you intend to re-enrol, to ensure that re-enrolment is possible.

A student is only allowed to defer commencement or suspend studies of a course on medical grounds (with a medical certificate) or other exceptional compassionate circumstances.

DEPENDANTS

If holders of a Student Visa have dependants who will be coming with them to Australia, they are required to make arrangements for the education of the dependant/s. Students should contact DIAC for more information about the status of dependants when intending to study in Australia. If you are accompanied by school aged dependents you will be required to pay the full fees for their schooling. Please note that International Students are not eligible for travel concessions on public transport in Australia.

ELIGIBILITY FOR STUDENT VISA STATUS

Have you checked your country's Assessment Level?

Full fee paying prospective students of Assessment Level 3-5 are encouraged to undergo pre-visa assessment before lodging an application for a visa to study in Australia. Self-assessment information can be obtained from your nearest Australian Embassy.

ENROLMENT

Students are required to enrol from the Timetable which comes out 3 times per year. Students studying year-long subjects are required to re-enrol into the same time slot each term.

OVERSEAS STUDENT HEALTH COVER

DIAC require mandatory, visa length health insurance for all student visa holders. Nature Care uses AHM (Australian Health Management) as our preferred OSHC supplier. We will organise the first year's premium as per your letter of offer. You should contact Nature Care College or AHM to organise renewal for the duration of your time on the visa. To not have up to date OSHC is a breach of your student visa.

REFUND OF OSHC PAYMENTS

A student may apply directly to AHM (or other designated OSHC provider) for refund of monies paid if any of the following occur:

- if they do not arrive in Australia
- if their student visa is not extended
- if they have been granted resident status in Australia
- if they are required to return home for reasons beyond their control

TRANSFER OF COURSE/DIPLOMA

Students wishing to change their course/diploma program within Nature Care College are required to consult with the International Course Advisor.

As stated above, Nature Care College is required to notify DIAC about any change of course and this may affect your student visa status. As per DIAC, students are not able to transfer from a training provider to another within six months, unless there are exceptional circumstances.

TRANSFER OF SUBJECTS

A \$25.00 administration fee will be applied to all subject transfers once term has commenced. A transfer is defined as either a change from one subject to another (i.e. changing from Nutrition to Astrology) or changing subject times (i.e. changing Nutrition from Monday to Friday).

Check with the International Course Advisor before transferring, to ensure that it complies with your student visa requirements.

WITHDRAWAL FROM A COURSE/SUBJECT

Students are required to provide written notification of withdrawal from any course or course component, prior to the commencement of term, in order to obtain a refund for that term. Notification of withdrawal, given after the commencement of term, may not guarantee a refund for that term. Refunds incur a \$50 fee. Please check with the International Course Advisor before withdrawing to ensure that it complies with your student visa requirements. Please also refer to the refund conditions outlined above.

WORK RIGHTS

International Students may work for up to 20 hours per week during term time & full time during scheduled term breaks. *Any work undertaken must not interfere with your studies.*

Please note that information about overseas students may be made available to relevant Commonwealth & State Government agencies.