

NATIONAL RECOGNITION (NR) RECOGNITION OF CURRENT COMPETENCIES (RCC) CREDIT TRANSFER (CT) Policy and Procedure

Policy Purpose:

National Recognition (NR) and Recognition of Current Competencies (RCC)

A student may apply for National Recognition (NR) and Recognition of Current Competencies (RCC) if they are studying a Professional Training Program at Nature Care College and they have completed a nationally endorsed Training Package and Australian Qualifications Framework (AQF) accredited course or completed units of competency within this accredited course. The purpose of NR and RCC is to allow a student to automatically gain credit for a qualification or units of competency that they have successfully completed with another Registered Training Organisation (RTO). NR and RCC can only be given for a unit of competency or qualification that bears the same identification code as that taught at Nature Care College.

Credit Transfer (CT)

A student may apply for Credit Transfer (CT) if they are studying a Professional Training Program at Nature Care College and they have completed studies in the last 10 years with a recognised higher education provider within Australia. The purpose of CT is to allow a student to gain credits for units of study at Nature Care College that they have successfully completed with the recognised higher education provider.

Policy Scope: All students applying for National Recognition, Recognition of Current Competencies and Credit Transfer.

Policy Content:

In order to grant NR and RCC, the assessor must be confident that the applicant has completed a nationally endorsed Training Package and Australian Qualifications Framework (AQF) accredited course or completed units of competency within this accredited course from a Registered Training Organisation (RTO).

In order to grant CT, the assessor must be confident that the applicant has completed a course with a recognised higher education provider in Australia that is the equivalent (equivalent in curriculum and learning outcomes) of a unit of study at Nature Care College.

For NR and RCC applications, the student needs to provide certified (certified by a Justice of the Peace) copies of their original Qualification (if Qualification has been completed), Statement of Attainment showing units of competency completed and Transcripts of Results. The assessor must ensure that the evidence is authentic, valid, reliable, current, sufficient and complies with AQF and AQTF (Australian Quality Training Framework) requirements.

For CT applications, the student needs to provide certified (certified by a Justice of the Peace) copies of their original Qualification (if Qualification has been completed) and Transcripts of Results. Subject outlines or synopses should also be provided. The assessor must ensure that

the evidence is authentic, valid, reliable, current, sufficient and complies with AQF and AQTF (Australian Quality Training Framework) requirements.

Procedure Process: NR, RCC and CT are for students wishing to study a Professional Training Program at Nature Care College. If a student does not wish to study a Professional Training Program, yet they want to enrol in a unit of study that has pre and/or co-requisites and they have completed these pre and/or co-requisites elsewhere, they need to refer to the “*Waiver of Pre & Co-Requisites Policy & Procedure*”.

If a student *does* wish to study a Professional Training Program, and they have completed studies or have experience that does *not* come from a relevant nationally endorsed Training Package and AQF accredited qualification, or Australian higher education provider within the last ten years, they should refer to the “*Recognition of Prior Learning (RPL) Policy & Procedure*”.

Ideally, applications for NR, RCC and CT should be submitted four weeks before the commencement of study at Nature Care College. Though NR, RCC and CT applications will be accepted at any time during a student’s enrolment at Nature Care College, Nature Care College will not accept responsibility for any delays in study brought about by a late submission. Students need to continue attending classes until a final decision is made on their NR, RCC and CT application.

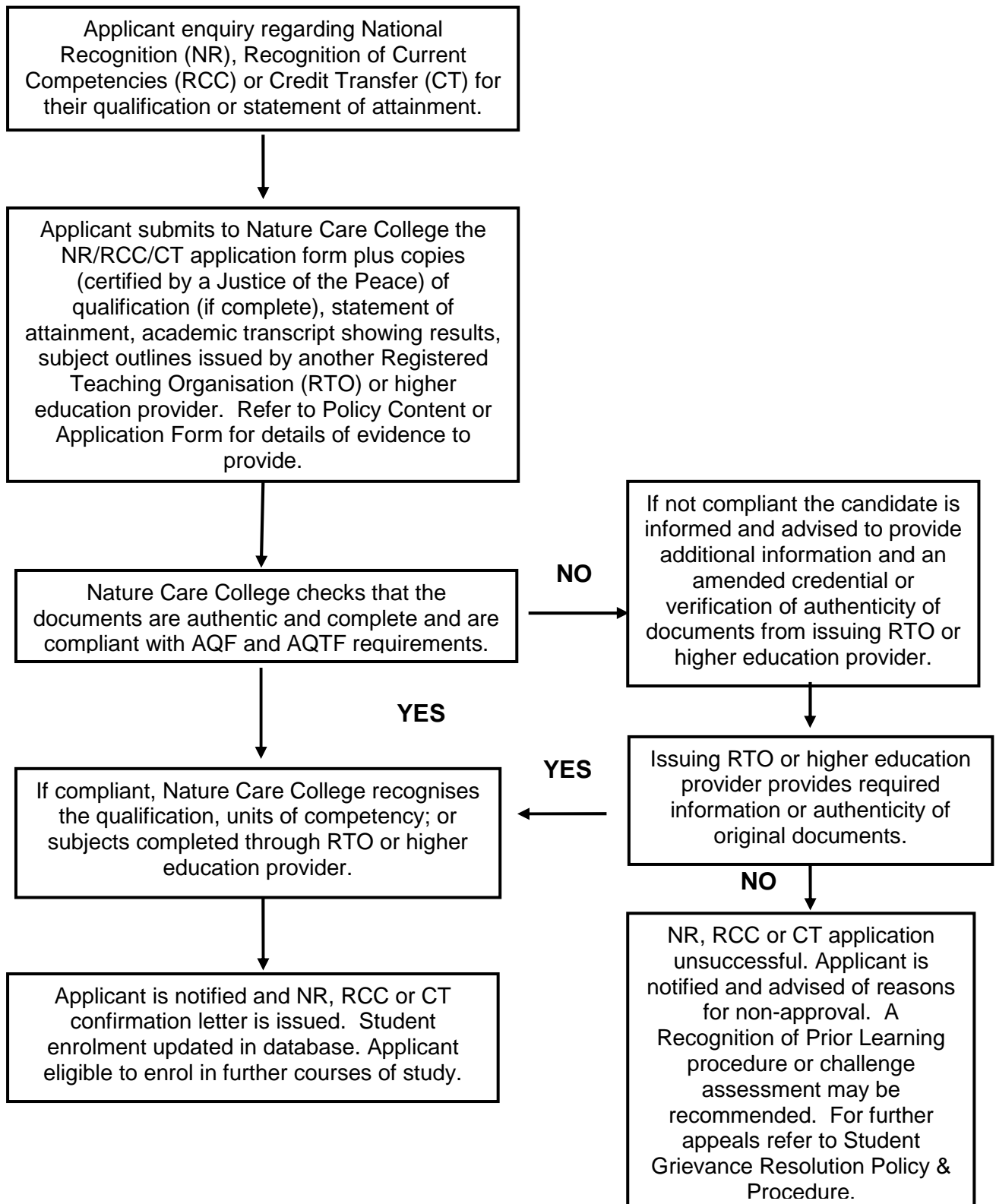
Anyone may submit an application for ‘Credit Transfer’. However, overseas students who are granted RPL may find the duration of their course has been considerably shortened.

International students must always be enrolled in a full-time study load of 20 hours per week.

As per Standard 12.2 of the National Code 2007, if Nature Care College grants an international student course credit which leads to a shortening of the international student’s course, the College will:

- If the course credit is granted before the student visa grant, indicate in writing the actual net course duration (as reduced by course credit) in the confirmation of enrolment issued for that student for that course, or
- If the course credit is granted after the student visa grant, report the change of course duration via PRISMS under section 9 of the ESOS Act.

Please see next page for National Recognition, Recognition of Current Competencies and Credit Transfer Flowchart.



Publication (please tick)

This policy & procedure is published on Nature Care College's website to ensure prospective students, current students and staff can access information publicly available to them.

OR

This policy & procedure is for internal office use only and can be accessed on the NCC N Drive or via the Policy and Procedure Manuals.

Responsibility:	Director of Education
Record Management:	NR, RCC & CT Application Form Student File Student Database
Reference:	Glossary of Terms
Policy Developed by:	Assessment Compliance Coordinator, Student & Learning Services Manager, Senior RPL Assessor
Policy Approved by:	Directors
Policy Complies with Relevant Legislation	AQTF 2007, ESOS & National Code 2007 Higher Education Support Act 2003 Higher Education Guidelines
Version Number:	V2/04/10
Policy Revision Record:	Policy Implementation Date: 22/06/09 Policy Revised: 22/04/10

Quality Outcomes:

- By removing duplication of learning, students are encouraged to continue upgrading their skills and knowledge through recognised education and training towards formal qualifications and improved employment outcomes.