

Privacy Policy

Recitals: Nature Care College: “College” / “We”

The privacy of your personal information is a vital part of our relationship with you. We are committed to maintaining the secure custody of your personal information and strictly adhere to the Australian Privacy Principles.

Australian Privacy Principles

The College adheres to the [Australian Privacy Principles \(APPs\)](#) issued by the office of the [Australian Information Commissioner \(Oaic\)](#) under the [Privacy Act 1988](#).

The following ‘user-friendly’ information answers questions you may have regarding the privacy of your personal information.

1. Why do we collect personal information?

As a part of our function as an educational provider Nature Care College holds personal information regarding our learners. All information collected is necessary for the conduct of our business as an adult education provider. The information collected is used for a variety of purposes including:

- Learner admission
- Learner enrolment and progression
- Provision of student and learning support
- Learner records archival purposes
- Marketing purposes

2. What type of personal information do we collect while you are a learner?

- Name
- Street Address
- Country
- Date of birth,
- Gender
- Email address
- Mobile number
- Citizenship status
- Special Needs requirements
- Tertiary Studies and career profession information for Recognition of Prior Learning applications

3. How do we ensure that your personal information is kept secure during or after your studies with us?

3.1 Other than for the purposes of lecturer/trainer communication during an enrolment period directly related to your studies with us, your personal information and contact details will not be solicited or made available to any external parties.

3.2 Solicitation or contact by your trainer is prohibited outside of your trainer's teaching obligations whilst teaching at the College. The College stipulates this in its Contract/Agreement for Services between its trainers and the College.

What type of information do we collect from prospective students?

If you have directly provided us with your personal information and course-related interests, your personal information is collected for contact and marketing purposes..

College Marketing

The college sends emails to prospective learners, learners and graduates for marketing purposes. Individuals can request that all marketing activities cease, and the request will be promptly adhered to and actioned. Individuals who receive email direct marketing campaigns can automatically unsubscribe from the communications.

We will not sell, trade or otherwise supply to any third party any personal information obtained from you.

College Website – IP address and Cookies

When you visit our website, our server logs your IP address (a number that is unique to the device through which you are connected to the internet), the type of browser and operating system you are using and the date and time of your visit.

We also use cookies to assign identification to your computer. Cookies are small pieces of information that are stored by your web browser on your computer hard drive. Cookies allow our website to store and reference certain types of information while you are visiting our website. Our cookies contain no personal or financial information. We do not collect information when accessing our website for analytics, targeted advertising or website functionality.

Most website browsers automatically accept cookies, although your browser preferences may be changed to prevent this if you wish. If you change your browser preferences to prevent the use of our cookies, we will not be able to store and reference any of the non-personal information designed to be obtained by the cookie. However, your ability to enter and view our website will be unaffected.

Do we collect any *sensitive information*?

No, only personal information is collected relating to course admission as outlined in point 2.

How do we keep your personal information secure?

We have security measures designed to protect against the loss, misuse and/or alteration of any personal information supplied by you to us.

How to access your personal information:

To seek access to or correct your personal information held by the college, please contact Student and Learning Services info@naturecare.com.au

What about Legal obligations and other privacy exceptions?

We give access to personal information where we are permitted or obliged to do so by Australian Law. For example, in some cases, we will disclose personal information to react to unlawful activity, serious misconduct or to reduce or prevent a serious threat to life, health or safety.

We are obliged to cooperate with law enforcement bodies in some cases. We may discuss personal information including payments received when we receive an access request that is authorised under Australian law.